



Gestión operativa de tesorería. ADGD0308

(Spanish Edition)

Francisco Javier Montaño Hormigo

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Identificar la normativa mercantil y fiscal que regula los instrumentos financieros y documentos de cobro y pago, así como las entidades vinculadas a su emisión. Confeccionar los documentos de cobro y pago aplicando la normativa mercantil y fiscal, utilizando medios convencionales y telemáticos, registrando los mismos en los libros correspondientes. Aplicar los métodos y funciones del control de la tesorería detectando las desviaciones producidas e identificando las consecuencias de su no-aplicación. Realizar los cálculos correspondientes a la gestión de tesorería utilizando medios convencionales e informáticos. Identificar los medios y plazos de presentación de la documentación de cobro o pago ante distintos destinatarios públicos o privados, de acuerdo con la normativa vigente. Ebook ajustado al certificado de profesionalidad de Actividades de Gestión Administrativa.



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