



Public Speaking For Dummies

Malcolm Kushner

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Tried-and-true tips for dazzling your audience

Conquer your public speaking jitters and deliver a dynamite speech

Anxious about public speaking? Have no fear! Use this friendly guide as your personal arsenal of tools to overcome stage fright and build a rapport with your audience. From researching your topic and preparing the room to crafting a riveting address, these savvy tips will help you deliver a masterful presentation.

The Dummies Way

- * Explanations in plain English
- * "Get in, get out" information
- * Icons and other navigational aids
- * Tear-out cheat sheet
- * Top ten lists
- * A dash of humor and fun

Discover how to:

- * Speak with confidence
- * Create spectacular visual aids
- * Add power with body language
- * Address international and virtual audiences
- * Answer questions the right way



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