



# Public Speaking For Dummies

*Malcolm Kushner*

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## Public Speaking For Dummies Malcolm Kushner

Tried-and-true tips for dazzling your audience

Conquer your public speaking jitters and deliver a dynamite speech

Anxious about public speaking? Have no fear! Use this friendly guide as your personal arsenal of tools to overcome stage fright and build a rapport with your audience. From researching your topic and preparing the room to crafting a riveting address, these savvy tips will help you deliver a masterful presentation.

### The Dummies Way

- \* Explanations in plain English
- \* "Get in, get out" information
- \* Icons and other navigational aids
- \* Tear-out cheat sheet
- \* Top ten lists
- \* A dash of humor and fun

Discover how to:

- \* Speak with confidence
- \* Create spectacular visual aids
- \* Add power with body language
- \* Address international and virtual audiences
- \* Answer questions the right way



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