



How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)

Lydia Clark

Download now

[Click here](#) if your download doesn't start automatically

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)

Lydia Clark

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)

Lydia Clark

Are you a whiz with numbers? Do you want to open a business where you can work from your home office, make your own hours, and be your own boss? According to the U.S. Department of Labor's Bureau of Labor Statistics, the median annual income of a bookkeeper is \$30,500 and, as a business owner, you could make even more.

Bookkeeping involves a keen eye for detail and an obsession for organization. If you fit this description and you have been thinking about opening your own bookkeeping business, we have a book that will guide you through the process with ease, showing you how to operate with little start-up costs and in a minimal amount of time.

Whether you will be operating out of your home or you are looking to buy or rent office space, this book can help you with a wealth of start-up information, from how to form and name your business to deciding if this will be a joint venture or if you would rather work solo. Valuable information on forming a Partnership, LLC, Corporation, or becoming a Sole Proprietor, the four types of business formations, is included, and also the legal implications of each.

A special chapter on using QuickBooks™ will be included, alongside several chapters on keeping journals, counting sales, and the importance of accuracy in bookkeeping.

While providing detailed instruction and examples, the author leads you through every detail that will bring success. You will learn how to draw up a winning business plan (the companion CD-ROM has the actual business plan you can use in Microsoft Word™) and about basic cost control systems, copyright and trademark issues, branding, management, legal concerns, sales and marketing techniques, and pricing formulas.

You will learn how to hire and keep qualified staff, meet IRS requirements, manage and train employees, generate high profile public relations and publicity, and implement low cost internal marketing ideas. You will learn how to build your business by using low and no cost ways to satisfy customers, have customers refer others to you, and thousands of excellent tips and useful guidelines.

Learn new ways to make your operation run smoother and increase performance. Successful entrepreneurs will appreciate this valuable resource and reference it in their daily activities as a source of ready-to-use forms, Web sites, operating and cost cutting ideas, and mathematical formulas that can easily be applied to their operations. The companion CD-ROM contains all the forms in the book, and also a sample business plan you can adapt for your own use. The companion CD-ROM is not available for download with this electronic version of the book but it may be obtained separately by contacting Atlantic Publishing Group at sales@atlantic-pub.com.

Atlantic Publishing is a small, independent publishing company based in Ocala, Florida. Founded over twenty years ago in the company president's garage, Atlantic Publishing has grown to become a renowned

resource for non-fiction books. Today, over 450 titles are in print covering subjects such as small business, healthy living, management, finance, careers, and real estate. Atlantic Publishing prides itself on producing award winning, high-quality manuals that give readers up-to-date, pertinent information, real-world examples, and case studies with expert advice. Every book has resources, contact information, and web sites of the products or companies discussed.

This Atlantic Publishing eBook was professionally written, edited, fact checked, proofed and designed. The print version of this book is 288 pages and you receive exactly the same content. Over the years our books have won dozens of book awards for content, cover design and interior design including the prestigious Benjamin Franklin award for excellence in publishing. We are proud of the high quality of our books and hope you will enjoy this eBook version.



[Download How to Open & Operate a Financially Successful Bookkeep ...pdf](#)



[Read Online How to Open & Operate a Financially Successful Bookke ...pdf](#)

Download and Read Free Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) Lydia Clark

Download and Read Free Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) Lydia Clark

From reader reviews:

Anthony Valdez:

The book How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) has a lot associated with on it. So when you read this book you can get a lot of benefit. The book was written by the very famous author. McDougal makes some research prior to write this book. This specific book very easy to read you can get the point easily after scanning this book.

Ward Bishop:

Reading can called thoughts hangout, why? Because when you find yourself reading a book specially book entitled How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) your head will drift away through every dimension, wandering in each and every aspect that maybe unidentified for but surely will become your mind friends. Imaging each and every word written in a reserve then become one type conclusion and explanation which maybe you never get previous to. The How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) giving you a different experience more than blown away your brain but also giving you useful data for your better life in this era. So now let us show you the relaxing pattern here is your body and mind will likely be pleased when you are finished reading through it, like winning a sport. Do you want to try this extraordinary spending spare time activity?

Anna Thompson:

Do you have something that that suits you such as book? The publication lovers usually prefer to pick book like comic, short story and the biggest you are novel. Now, why not attempting How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) that give your enjoyment preference will be satisfied through reading this book. Reading routine all over the world can be said as the opportunity for people to know world far better then how they react towards the world. It can't be said constantly that reading habit only for the geeky person but for all of you who wants to be success person. So , for all you who want to start examining as your good habit, you are able to pick How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) become your current starter.

Donna Eldridge:

Many people spending their moment by playing outside with friends, fun activity together with family or just watching TV all day every day. You can have new activity to enjoy your whole day by reading through a book. Ugh, you think reading a book can really hard because you have to accept the book everywhere? It ok you can have the e-book, having everywhere you want in your Cell phone. Like How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) which is getting the e-book version. So , why not try out this book? Let's view.

Download and Read Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)
Lydia Clark #XFCQNT7WLAE

Read How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark for online ebook

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark books to read online.

Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark ebook PDF download

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Doc

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark MobiPocket

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark EPub

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Ebook online

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Ebook PDF